

# Volunteers in Public Schools

Volunteers in Public Schools (VIPS) recruits thousands of parents and community partners to donate their time, resources, and knowledge in support of the district's primary goal to increase student achievement. Volunteers contribute in areas such as mentoring, tutoring, fundraising, career education, enrichment programs, extracurricular and community service activities, and office and classroom assistance. After registering online and undergoing the annual background check, volunteers can work in any HISD school for the school year.

For more information about volunteering in HISD schools, please contact:

Tina Thompson, VIPS Program Administrator, Strategic Partnerships

Phone: 713-556-7200, E-mail: [tthomps3@houstonisd.org](mailto:tthomps3@houstonisd.org)

# How can I become a VIPS?

All volunteers must register online. All volunteers must pass an annual criminal background check before they can participate as a volunteer.

Please follow the steps below to become a VIPS:

**Step 1:** Please use the form on the HUDL website to send a copy of your valid photo ID: <http://houstonurbandebateleague.org/volunteer/>

Below is a list of all accepted forms of identification.

- Texas Driver's License
- Official Passport
- Texas Identification Card
- Official U. S. Military ID
- Driver's License (issued by any state in the U.S.)
- Matricula Consular
- Identification Card (issued by any state in the U.S.)
- Resident Alien Card

**Step2:** After the copy has been sent. You will then redirect to the VIPS website [www.houstonisd.org/vipslogin](http://www.houstonisd.org/vipslogin).

**Step 3:** Click the link that says, “I have never used this program. Register me as a new user.”

VISITS x

https://prodnet.houstonisd.org/visits/en-us/login.aspx

**VIPS** Volunteers in Public Schools

Welcome to VIPS

[Español \(Spanish\)](#)

[I have never used this program. Register me as a new user.](#)

**Registered users login here.**

Username:  \*

Password:  \*

Ok Cancel

**Step 4:** Type yes into the allocated box after reading the disclaimer, then click “Continue”

#### Disclaimer

I understand that in accordance with HISD Board policy the district will obtain a background check from appropriate law enforcement agencies this information is confidential and will not be released to any other governmental entity.

I have read the disclaimer (you must type YES to continue)  \*

**Step 5: Fill in ALL account, personal, and contact information that is required by the website.**

**Disclaimer**

I understand that in accordance with HISD Board policy the district will obtain a background check from appropriate agencies and that this information is confidential and will not be released to any other governmental entity.

I have read the disclaimer (you must type YES to continue)  \*

**Account Information**

Please choose a username and password to access your account. Valid usernames must be 5 or more characters

Username:  \*

Password:  \*

Confirm:  \*

In case you forget your password, please enter a hint that would remind you of your password.

Hint:

**Personal Information**

First name:  \*

Middle name:

Last name:  \*

Date of Birth (month/day/year):  \*

**Contact Information**

**Address**

Line 1:  \*

Line 2:

Line 3:

City:  \*

State:  \*

Zip Code:  \*

**Phone**

Type:  \*

**Step 6:** After you have completed the required boxes click “Register”

AccountRegistration x  
https://prodnet.houstonisd.org/visits/en-us/Account/Register.aspx

Username:  \*

Password:  \*

Confirm:  \*

In case you forget your password, please enter a hint that would remind you of your password.  
Hint:

### Personal Information

First name:  \*

Middle name:

Last name:  \*

Date of Birth (month/day/year):  \*

### Contact Information

Address

Line 1:  \*

Line 2:

Line 3:

City: HOUSTON \*

State: TX \*

Zip Code: 77 \*

Phone

Type: Home \*

Area Code (numbers only):  \*

Phone Number (numbers only):  \*

Extension:

Email:

No email address available:

**Step 7:** Fill in necessary boxes under “Demographic”. When you come to “Affiliation” click on it, and scroll down until you see **Houston Urban Debate League**, then select. (you can omit the portion titled “Speaker”)

Demographics x  
https://prodnet.houstonisd.org/visits/en-us/Account/Preferences.aspx

### Demographic Information (\* = required)

This information is used to help shape the future of volunteering at HISD.

Gender: -- Select One --  
Ethnicity: -- Select One --

Employer:   
A B C D E F G H I J K L M  
N O P Q R S T U V W X Y Z  
Other Employer:

Affiliation: -- Select One -- \*

Years as a volunteer:  \*

Children at HISD: No

### Speaker

I wish to be a speaker at HISD: Add your qualifications:  
 Yes

Topic:

Topic Description:

Select Your Industry:

Other Industry:

### Preferences

I want to volunteer with (check all that apply):

Volunteers Program (VIPS)     Junior Achievement     All Others  
 Texas Scholars     Business and Community Partnerships     Teach for America

Demographics x  
https://prodnet.houstonisd.org/visits/en-us/Account/Preferences.aspx

### Demographic Information (\* = req)

This information is used to help shape the future of volunteering at HISD.

Gender: -- Select One --  
Ethnicity: -- Select One --

Employer:   
A B C D E F G H I J K L M  
N O P Q R S T U V W X Y Z  
Other Employer:

Affiliation: **Houston Urban Debate League** \*

Years as a volunteer:  \*

Children at HISD: No

### Speaker

I wish to be a speaker at HISD: Add your qualifications:  
 Yes

Topic:

Topic Description:

Select Your Industry:

Other Industry:

### Preferences

I want to volunteer with (check all that apply):

Volunteers Program (VIPS)     Junior Achievement     All Others  
 Texas Scholars     Business and Community Partnerships     Teach for America

**Step 8:** Once you have made it to the portion that is titled “Preference” select the **Houston Urban Debate League**.

Demographics x  
← → ↻ <https://prodnet.houstonisd.org/visits/en-us/Account/Preferences.aspx>

Select Your Industry:

Other Industry:

### Preferences

I want to volunteer with (check all that apply):

<input type="checkbox"/> Volunteers Program (VIPS)	<input type="checkbox"/> Junior Achievement	<input type="checkbox"/> All Others
<input type="checkbox"/> Texas Scholars	<input type="checkbox"/> Business and Community Partnerships	<input type="checkbox"/> Teach for America
<input type="checkbox"/> CCA Centers	<input type="checkbox"/> HAPC Houston Area Pastoral Council	<input type="checkbox"/> Fine Arts
<input type="checkbox"/> Mexican Institute	<input type="checkbox"/> Family Leadership Institution	<input type="checkbox"/> Prepared 4 Life
<input type="checkbox"/> HIPPY	<input type="checkbox"/> PTA	<input type="checkbox"/> PTO
<input type="checkbox"/> HOUSTON REAL MEN READ	<input type="checkbox"/> Recipe for Success	<input type="checkbox"/> Houston Museum Natural Science
<input type="checkbox"/> Junior Achievement	<input type="checkbox"/> Port City Chapter Links, Inc.	<input type="checkbox"/> Elementary Advance Reading Support (E.A.R.S.)
<input type="checkbox"/> School Health Advisory (SHAC)	<input type="checkbox"/> National Society of Hispanic MBA's	<input type="checkbox"/> Rugby Texas
<input type="checkbox"/> Name That Book Club	<input type="checkbox"/> 30- Minute Talks - Law/Government	<input type="checkbox"/> 30-Minute Talks - Health & Medical Services
<input type="checkbox"/> 30 - Minute Talks - Communications/Media	<input type="checkbox"/> 30-Minute Talks - Information Technology	<input type="checkbox"/> 30 - Minute Talks - Engineering
<input type="checkbox"/> 30 - Minute Talks - Business/Financial Services	<input type="checkbox"/> 30-Minute Talks - Education	<input type="checkbox"/> 30-Minute Talks - Oil & Gas
<input type="checkbox"/> 30 - Minute Talks - Performing & Visual Arts	<input type="checkbox"/> 30 - Minute Talks - Other	<input type="checkbox"/> Emerge
<input type="checkbox"/> United Way Reading Together	<input type="checkbox"/> FAFSA Volunteers	<input type="checkbox"/> Manhood 101 Mentoring Outreach
<input type="checkbox"/> Deloitte Summer Reading	<input type="checkbox"/> Arab American Cultural Center	<input type="checkbox"/> Houston Urban Debate League
<input type="checkbox"/> READ HOUSTON READ (CLASSROOM)	<input type="checkbox"/> TUTOR MATE (ONLINE)	

I want to volunteer for (check all that apply):

<input type="checkbox"/> Booster Clubs	<input type="checkbox"/> Beautification	<input type="checkbox"/> P.E./Playground
<input type="checkbox"/> Tutoring	<input type="checkbox"/> Translator	<input type="checkbox"/> Special Event
<input type="checkbox"/> Chaperone	<input type="checkbox"/> Field Trips	<input type="checkbox"/> Project
<input type="checkbox"/> Library/Media Helper	<input type="checkbox"/> After School or Sat. Programs	<input type="checkbox"/> Supervisor
<input type="checkbox"/> Security	<input type="checkbox"/> Clerical	<input type="checkbox"/> Cafeteria Helper
<input type="checkbox"/> Other	<input type="checkbox"/> Judges	<input type="checkbox"/> Mentoring
<input type="checkbox"/> Clinic Helper	<input type="checkbox"/> Adopt A School HAPC	<input type="checkbox"/> E-Mentoring
<input type="checkbox"/> Hazel Young Yates High School Project	<input type="checkbox"/> Books Between Kids	<input type="checkbox"/> Deloitte Summer Reading

**Step 9:** Select all schools by highlighting the 1<sup>st</sup> school then pressing (Ctrl A). After all the schools are highlighted click “Move my selected campus to the yellow box” which is located between both boxes. After, press “Save”.

Demographics x  
<https://prodnet.houstonisd.org/visits/en-us/Account/Preferences.aspx>

HPPY       PTA       PTO  
 HOUSTON REAL MEN READ       Recipe for Success       Houston Museum Natural Science  
 Junior Achievement       Port City Chapter Links, Inc.       Elementary Advance Reading Support (E.A.R.S.)  
 School Health Advisory (SHAC)       National Society of Hispanic MBA's       Rugby Texas  
 Name That Book Club       30- Minute Talks - Law/Government       30-Minute Talks - Health & Medical Services  
 30 - Minute Talks - Communications/Media       30-Minute Talks - Information Technology       30 - Minute Talks - Engineering  
 30 - Minute Talks - Business/Financial Services       30-Minute Talks - Education       30-Minute Talks - Oil & Gas  
 30 - Minute Talks - Performing & Visual Arts       30 - Minute Talks - Other       Emerge  
 United Way Reading Together       FAFSA Volunteers       Manhood 101 Mentoring Outreach  
 Deloitte Summer Reading       Arab American Cultural Center       Houston Urban Debate League  
 READ HOUSTON READ (CLASSROOM)       TUTOR MATE (ONLINE)

I want to volunteer for (check all that apply):

Booster Clubs       Beautification       P.E./Playground  
 Tutoring       Translator       Special Event  
 Chaperone       Field Trips       Project  
 Library/Media Helper       After School or Sat. Programs       Supervisor  
 Security       Clerical       Cafeteria Helper  
 Other       Judges       Mentoring  
 Clinic Helper       Adopt A School HAPC       E-Mentoring  
 Hazel Young Yates High School Project       Books Between Kids       Deloitte Summer Reading

Available schools from which to select:

- Advanced Virtual Academy
- Alcott Elementary
- Almeda Elementary
- Anderson Elementary
- Ashford Elementary
- Askaw Elementary
- Atherton Elementary
- Attucks Middle School
- Austin High School
- Barbara Jordan HS

I want to volunteer at the schools listed in the box below:

**Step 10:** After you press save you will then see this screen to let you know that all you paperwork has been submitted.

onisd.org/visits/en-us/Account/RegistrationComplete.aspx



Thank you for registering. To complete the registration process, please take your picture id to the front desk and show it to the VISITS administrator.